

VACANCY ANNOUNCEMENT

JOB TITLE: **Mechanic II**

POSTING DATES: 1/5/2022 - Until Filled

WORK LOCATION: LaBelle, FL

POSITION SUMMARY:

This is skilled work as a lead worker in the repair and maintenance of road construction and earth moving equipment, automobiles and light trucks, and smaller gasoline or diesel powered equipment. Employees operate heavy equipment with complex controls requiring a moderate degree of skill and manipulative ability. Also, performs various administrative duties including maintaining service records, ordering and purchasing parts, supplies and equipment, maintaining inventory records, work orders, etc.

DUTIES AND RESPONSIBILITIES:

Receives vehicle work orders and personally performs repairs or assigns repair work to Mechanic I. Maintains vehicle service records and maintenance schedules. Brings vehicles into the shop as needed. Ensures the safety of vehicles and of the shop

Maintains the inventory of frequently used parts as well as various fluids and lubricants. Orders more supplies when they run low. Orders less frequently used parts on an as-needed basis. Obtains quotes from various vendors and maintains records.

Arranges for outside vehicle diagnostics and servicing depending on the nature of the repairs needed. Obtains quotes for services. Inspects completed work for compliance with requirements. Contains costs by using warranty and evaluating service and parts options.

Performs various mechanical duties. Inspects, trouble-shoots and identifies mechanical problems in county gasoline and diesel vehicles, road construction and heavy equipment, and small engine powered equipment. Repairs, maintains, adjusts, services, and replaces parts on engines, drive train, brakes, exhaust, suspension, electrical system, and other vehicle components.

Equipment repaired includes passenger vehicles, light trucks, medium weight vehicles including ambulances, and heavy equipment such as tractors, backhoes, graders, excavators, bulldozers, bucket trucks, front end loaders, and dump trucks. Assists Mechanic I with more complex equipment and repairs.

Verifies vehicle performance by conducting test drives, making adjustments to controls and systems as needed. Ensures compliance with federal and state vehicle safety and emissions requirements.

Ensures shop and tool cleanliness and safety.

(Transports heavy equipment to road department job sites by towing equipment on a lowboy trailer, if requested and has appropriate driver's license.) (LaBelle Compound)

(Performs mechanical repairs on airport gates, the Fort Denaud Bridge, hydraulic systems, and other mechanical devices.) (LaBelle Compound)

OTHER FUNCTIONS:

Performs various duties to ensure the safety of work area.
Picks up debris from roadways, right-of-ways, easements, and in and around shop area.
Responds to work during a declared state of disaster.
Performs other duties as assigned.

KNOWLEDGE, SKILLS ABILITIES AND COMPETENCIES REQUIRED:

Ability to troubleshoot vehicle and mechanical systems.
Skill in using hand tools such as screw drivers, pliers, wrenches, socket sets, hammers and cutting tools.
Skill in safely using air powered tools and compressors.
Knowledge of the principles of work zone safety.
Knowledge of the operating principles of internal combustion engines, suspension systems, transmissions and clutches, brakes and exhaust systems.
Skill in heavy equipment operation. Good hand-eye coordination and the ability to operate the valves, levers, handwheels and other controls on the machines
Skill in performing basic mathematical calculations
Ability to communicate verbally and to understand written operating and service manuals.

MINIMUM QUALIFICATIONS:

High School diploma or GED.

Class B CDL Drivers License; However, if requested to drive lowboy will need to obtain Class A CDL Drivers License

At least 6 years of experience performing related work. Vocational training may substitute for up to two years of the work experience

Work Environment

Primarily out of doors work subject to temperature extremes and variations. Work around heavy equipment and loud noises. Exposure to fumes, motor fuels, unsanitary drainage ditches, etc.

HOURS OF WORK:

Assigned Road & Bridge Compound, 7:00 am to 5:30 pm Monday - Thursday

ANTICIPATED STARTING PAY:

Minimum \$22.00 per hour and maximum rate of pay depends upon experience. This is a full-time hourly position that includes County medical benefits and State Retirement.

TO APPLY: Submit a completed [Hendry County BOCC Application](#), [Applicant Survey](#), and [Veteran's Preference](#) form to:

Audelia Bustamante
Hendry County BOCC
P.O. Box 2340 LaBelle, FL 33975
(Physical address: 640 S. Main Street)
Telephone: 863-675-5352
Fax: 863-674-4195
<http://www.hendryfla.net>
audelia.bustamante@hendryfla.net

HENDRY COUNTY B.O.C.C. IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY IN
HIRING OR EMPLOYMENT PRACTICES

HENDRY COUNTY B.O.C.C. IS A DRUG FREE WORKPLACE

PREFERENCE IN APPOINTMENT WILL BE GIVEN TO ELIGIBLE VETERANS AND FAMILY MEMBERS

HENDRY COUNTY PARTICIPATES IN THE E-VERIFY PROGRAM

HENDRY COUNTY WILL GENERALLY, UPON REQUEST, PROVIDES APPROPRIATE AIDS AND SERVICES FOR QUALIFIED PERSONS
WITH DISABILITIES SO THEY CAN PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS. CONTACT THE HR DIRECTOR AT
THE NUMBER AND ADDRESS ABOVE FOR ASSISTANCE.