

HENDRY/GLADES COUNTY
OSTDS checklist for NEW Application
(APPLICANT OR AUTHORIZED AGENT RESPONSIBILITY)

(Y or N)

- First obtain Application (DH 4015) from Building Dept. (Obtain signature).
- Exact & detailed directions to site shall be detailed on application.
- Locked gates (If yes, provide access)
- Bad dogs (If yes, remove or secure dogs)
- Parcel shall be - is accessible by vehicle
- Floor plan drawn to-scale or showing total building area and number of bedrooms.
- Copy of survey or legal description for confirmation of property dimensions
- Agent letter if applicant is other than Owner, OSTDS contractor, or Plumber (F.S.489)
- If applicant isn't owner, a letter from owner authorizing OSTDS construction
- Applicant's site plan shall be to scale and include the following:
 - Show boundaries with dimensions
 - Structures
 - Swimming pools
 - Recorded easements
 - Desired location of proposed drainbed
 - Slope of the property
 - Location of proposed or existing wells (potable & nonpotable)
 - Location of potable and non-potable water lines and valves
 - Drainage features
 - Filled areas
 - Obstructed areas
 - Surface water bodies
 - Approximate location of all existing wells, water bodies, and septic systems within 75' of subject parcel's property lines. All public wells within 200 feet of the lot shall also be shown.

Business or Commercial applicants must also provide the below information.

- Plumbing schematic of all water bearing fixtures
- Describe in detail type of business: _____

Number of employees: _____ Hours of operation: _____
If a restaurant, number of seats: _____ (single service items only or hardware)

Bring to Health Department: The completed Septic System Application, \$500, scaled floor plan, completed plot plan, proof of lot dimensions (preferably a copy of a survey), and Agent letter if applicable.