

# Vacancy Announcement

**Job Title: Emergency Medical Technician**

**Posting Dates: Until Filled**

**Work Location: LaBelle, Florida**

**Purpose of Job:** The Emergency Medical Technician serves as the junior member of a two-person EMS team responsible for providing pre-hospital care to the citizens and visitors of Hendry County. The primary duties of the EMT are to operate an emergency vehicle, to provide care to BLS patients and to assist the Paramedic in providing ALS care to patients

**Main Duties and Responsibilities:** Receives dispatch instructions by pager, radio or telephone. Communicates over radio and telephone with dispatch operators, hospital staff, and representatives of other public safety organizations.

Operates an emergency vehicle in a safe manner in a variety of weather conditions. Drives the emergency vehicle to accident scenes and medical facilities.

Performs basic life support skills such as hemorrhage control, CPR, immobilization of suspected fractures, vital signs and oxygen administration. As directed by the Paramedic, performs patient assessments and evaluations and initiates treatment using proper protocols. Moves all patients of various size and weight from point of contact to their final destination in a consistent and safe manner.

Assists the paramedic with basic ALS procedures such as putting on the cardiac monitor, taking pulse, respiration, and other vital signs and setting up an IV fluid.

Communicates effectively with patients, family members, bystanders, team members, other first responding agencies, medical control and staff, dispatchers and radio operators.

Documents patient care provided in run reports and through other related reports in a clear and precise manner using proper spelling and grammar.

Assures that all station assignments and maintenance and housekeeping duties are completed in accordance with proper procedure and time parameters. Performs required preventive maintenance inspections on vehicle and equipment. Advises Paramedic and Field Supervisor of problems with vehicles and equipment.

Maintains inventory of supplies. Advises proper authority of needed equipment and supplies as needed.

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**Secondary Duties and Responsibilities:** Participates in formal classroom and informal field training sessions, workshops, drills and exercises to learn and practice new extrication, rescue, resuscitation and patient stabilization techniques.

Practices using and instructs others in using all EMS equipment, supplies and materials.

Responds to work during a declared state of disaster

Ability to communicate effectively verbally and in writing

Knowledge of emergency care to a BLS level

Ability to safely operate an emergency vehicle

Ability to safely move and carry patients and operate a stretcher

Skill in providing medical care

Ability to operate an AED

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## Education:

Certification as an EMT in the State of Florida  
CPR for Healthcare Providers  
16 Hour EVOC certificate or equivalent  
Florida Class "E" Driver's license with acceptable driving record

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## Hours of Work

24 hour on, 48 hour off schedule, Sunday through Saturday including holidays. Additional overtime is available.

## Starting Range:

Minimum \$10.34/hour (34,411.52 annually) not including educational incentives and holidays. This is a full-time hourly position that includes County medical benefits and Special Risk State Retirement

## To Apply:

Submit a completed [Hendry County BOCC Application](#), [Applicant Survey](#), and [Veteran's Preference Form](#) to:

Audelia Bustamante  
Hendry County BOCC  
PO Box 2340  
LaBelle, FL 33975  
(Physical address: 640 S. Main Street)  
Telephone: 863-675-5352  
Fax: 863-674-4195  
<http://www.hendryfla.net>  
[audelia.bustamante@hendryfla.net](mailto:audelia.bustamante@hendryfla.net)

HENDRY COUNTY B.O.C.C. IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF  
DISABILITY IN HIRING OR EMPLOYMENT PRACTICES

HENDRY COUNTY B.O.C.C. IS A DRUG FREE WORKPLACE

PREFERENCE IN APPOINTMENT WILL BE GIVEN TO ELIGIBLE VETERANS AND FAMILY MEMBERS

HENDRY COUNTY PARTICIPATES IN THE E-VERIFY PROGRAM

HENDRY COUNTY WILL GENERALLY, UPON REQUEST, PROVIDES APPROPRIATE AIDS AND SERVICES FOR QUALIFIED  
PERSONS WITH DISABILITIES SO THEY CAN PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS. CONTACT THE  
HR DIRECTOR AT THE NUMBER AND ADDRESS ABOVE FOR ASSISTANCE